

Downtown Denison Farmers Market

Rules and Regulations 2017

Rules and regulations governing operation of the “Downtown Denison Farmers Market” will be determined by the Downtown Denison Farmers Market Management and Market Association.

1. Time and Place

*The Market will be held on Wednesdays and Saturdays beginning on Saturday, April 15th 2017 through the Last Saturday in October. Wednesdays 5pm-8pm and Saturdays 9am - 12pm, in Historic Downtown Denison at 400 W. Chestnut St, Denison, TX.

*The Downtown Denison Farmers Market Management may cancel a market day when necessary.

2. Who may sell

*Any person who is engaged in agricultural production or craftsmanship of hand crafted products and is a member of the Downtown Denison Farmers Market Association.

*Association Membership: Vendors may become members of the Downtown Denison Farmers Market Association by application. Approved vendors must pay an annual membership fee of \$30. They further agree to abide by the rules established by the Downtown Denison Farmers Market Advisory Management and the Market Management. *****Memberships may be limited by the Market Management.***

3. What may be sold in the Market Area

1. Fresh fruits and vegetables
2. Fresh or dried herbs or flowers
3. ****Honey, jams or jellies**
4. ****Whole, un-cracked pecans, peanuts, other nuts or grains**
5. ****Meats, fish, eggs and poultry**
6. Bedding plants, bulbs, seed and other floriculture crops
7. Crafts (must be approved by the advisory board prior to sale)
8. Farm/garden tools and supplies

****Processed foods require a license from the State Department of Health**

****See Cottage Law**

“Value-added Agricultural products: include raw agricultural products grown by the seller that have been processed, or any product, the sale of which a government agency regulates. Examples are milk, cheese, oils, vinegars, meats, poultry, eggs, honey, soap, and herbal preparations.

*The vendor must make all value-added products predominantly or material grown or gathered by the member.

*Agricultural products licensed, inspected or otherwise regulated by the federal government, the State of Texas, Grayson County or the City of Denison may be sold only upon the Market’s receipt and acceptance of required documentation of compliance with those regulations.

*Vendors must abide by all applicable federal, state and local health regulations. In addition, they must adhere to federal guidelines on labeling.

4. How Produce May be Sold

*Produce may be sold by weight, volume or count. If selling by weight, the scales must be certified by the Division of Weights and Measures, Agricultural Products Division, Texas Department of Agriculture.

*Each vendor must display produce in a neat and clean manner. Prices must be clearly displayed.

*Vendors should supply buyers with sacks or boxes.

*Vendors should be prepared to make change.

5. Sanitation, Health and Safety

*Vendors must keep all edible materials at least six inches above the ground.

*Watermelon and other produce must be sold whole. A cut melon may be shown covered for display only.

*NO animals will be allowed in Market area unless approved by Management.

*Restrooms and hand washing facilities are available at the Caboose in nearby Heritage Park.

*Produce to be washed, must be washed prior to arrival at the market. (Buyers should be informed that produce should be washed prior to consumption)

*Children must be supervised by an adult at all times. No exceptions.

Concessionaires:

*Food vendors may be restricted due to contractual obligations with the Market venue.

*Vendors may not sell food for immediate consumption without approval from the Market Management.

6. Insurance requirements:

*All vendors should carry General Liability Insurance to cover their operations at the market. Consult your insurance agent for advice.

7. Fees and Space assignment:

*Membership Application Fee is \$30.00. Can be paid Completely by April 15 or payments can be split. \$15 due by April 15th and the remainder due July 15th.

*Booth Fees will be \$20 a week for a 10x10 space. You will have two opportunities to sell, Wednesday and Saturday.

*Vendors have first right of refusal to stall spaces occupied the previous season. To preserve a space the vendor must pay Market Association fees by November 26th for the next year's Market.

*Stall spaces may be assigned by the Market manager at the time of the Application. Stall fees shall be paid on the day of Market.

*Any vendor who misses two market days in a row may have their space reassigned.

*The Market Manager may assign space on a first come, first served basis as needed. The assignment is for that market day only and may vary from week to week.

*Vendors are required to provide a table. 10x10 Covers are optional. Vendor provided covers and tables must be approved by the Market Manager.

*Members will be in charge of keeping their space clean and trash taken out each market.

*Cooperatives will make fee arrangements with the market manager.

8. Market Day Arrival/Departure Procedure:

- *The Market hours will be Wednesdays from 3-6pm and Saturdays from 9am-12pm. Arrival and set up time on Wednesdays will be between 2-2:45pm and on Saturday between 8-8:45am. All vendors will be ready for business on Wednesdays by 3pm and Saturdays by 9am.
- *Late arrivals will not be allowed to set up. Allowances may be made for farm vendors who need to harvest product the morning of the market.
- *For safety reasons, early take-down and departure before closing time will not be allowed. Exceptions may be made in case of emergency or by Market approval. See the Market Manager for approval.
- *All Vendors will leave the Market no later than 7pm on Wednesday and 1pm on Saturday.

9. Vehicles:

- *No vehicles larger than one ton will be allowed to park in the Market area.
- *NO trailers will be parked in the Market area. (Unless approved by Management)
- *Vendors will park in a designated parking area by the Market Manager.
- *No vehicles carrying solid waste or hazardous materials will be allowed.

10. Appearance and Conduct:

- *Vendors will be neat, suitably dressed, and deal with the public and fellow vendors in a courteous and appropriate manner.
- *All vendors will display their products neatly and attractively, with consideration for the other vendors and the general public.
- *Vendors are responsible for their own stalls, will supply all necessary trash containers, and will leave their site clean and in a condition suitable to the Market Manager.
- *Each member will remove containers, waste and trimmings before leaving the market.
- *Vendors will not alter or cause damage to pavement, asphalt or plants in the Market area.
- *Hawking and false advertising is forbidden.
- ***No political or religious campaigning allowed.**
- *No rummage-sale, second hand, or flea market-type items may be sold.
- *Space dimensions must be respected. Do not block the view of other vendors or the flow of traffic or encroach on areas assigned at the Market.
- *Alcoholic beverages may not be sold, consumed or advertised at the Market. Unless approved by the TABC.
- *Vendors are required to post an identification sign in a prominent place stating the vendor's name, product, and area they are from.
- *Market Members will not slander, gossip or denigrate other members of the market, their products or food items to customers, clients, or other Market Members.

11. Effect of Membership:

*By becoming a member of the Downtown Denison's Farmers Market Association, the member agrees to the terms of the Rules and Regulations of the Downtown Denison's Farmers Market.

*The member further agrees to permit field inspections of his/her farm or growing sites or crafters workshop, to assure compliance with the Rules and Regulations of the Market.

*As condition of the membership, the member agrees to release and hold The Denison Market, its directors, officers, agents and employees harmless from all claims related to or arising from such membership.

*The Downtown Denison Farmers Market Management reserves the right to prohibit anyone from selling at the Market.

*Members are expected to comply with government regulation that may be in effect for activities that take place at the Market. These include certification of scales, health rules applicable to samples and food display, statements about being organically grown, etc.

*Food Vendors are responsible for "product liability" insurance.

*Compliance with all codes and regulation of the County Health, Fire and Police Departments; the State Health and Revenue Departments; and the Center for Disease Control are required. These agencies have the final say in any dispute in the operation of the Market.

* At the end of each business day the market members will be given an envelope containing a ticket and duplicate ticket (for your records) for booth fees and a daily income ticket. We gather information from the daily sales total (as a whole) to ascertain the health of our market and to garner information for potential grants or fundraisers. We do not keep tabs of your personal information.

*Market members are expected to help market and promote the Downtown Denison Farmers Market. Handing out flyers, passing out posters, social media (Facebook, Twitter, etc.) and generally talking up the qualities and benefits of having a local market.

*Vendors found to be in violation of one or more rules will be suspended from selling at the Market.

*Anyone who fails to comply with the Rules and Regulations may have their membership terminated with no refund of dues or fees.

*By laws and rules are subject to change at any time with Management Approval. Vendors will be notified of any changes and are expected to comply with all rules and regulations set forth by the Market Advisory Board.